

Pheasey Park Farm Primary School and Early Years Centre

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Head Teacher: Mrs S Arnold

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PHEASEY PARK FARM
Primary School &
Early Years Centre

Friday, 6th May 2022

Dear Parents and Carers,

Edtech Journey – Provision of devices for children in Year 4: Class 4TO and 4KP

As you may be aware, we currently provide children in Year 4 with Surface devices to be used in the classroom. We are delighted to share with you the next step of our EdTech journey and now, all children in Year 4 will be able to use their Microsoft Surface Go2 both in the classroom and at home. In order to support our vision to provide the children with continuous learning opportunities, we are planning for the children to be able to take the device home with them from school each morning and then bring it back to school each day. We have trialled this over the last month with 4LB and it has been successful we would now like all Year 4 to benefit.

We have created a pre-recorded webinar to share with you the rationale and reasoning behind this initiative as well as explaining the procedures and expectations. The webinar is available for you to view via your child's year group page on the Learning Platform. We will require parents to complete a Microsoft Form to confirm you have watched the pre-recorded webinar. Please access the Microsoft Form via <https://forms.office.com/r/r0dKUyxxwS>. This will also be sent via text.

A paper copy of a Pupil Device Loan Agreement will be sent home with your child and that will contain your child's unique serial number which is the device's asset tag. Please sign and return to school as soon as possible.

We will also require parents to complete a Microsoft Form regarding our Acceptable Use Policy. Please access the Microsoft Form via <https://forms.office.com/r/7UCvjHi77T>. This link will also be sent via text.

In order for us to distribute the devices to the children, we will require completion of both Microsoft Forms online and completion and return of the paper copy of the Pupil Device Loan Agreement.

We know the children will be really excited to be a part of this exciting journey and we are hoping to roll this initiative out wider across school shortly.

If you have any queries relating to this, please contact the School Office.

Thank you for your continued support.

Yours sincerely,

Mrs L. Eveson
EdTech Leader

